



FEE SCHEDULE (2024 - 2025)

TOWN OF LIBERTY

Effective: July 1, 2024

All previous fee schedules are obsolete
and these updated fees provide for changes within the any/all applicable Town Ordinance Sections.
Updated:

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NOTES: These fees, charges and rates are effective as of July 1, 2024. All previous fee schedules are obsolete.

ADULT ESTABLISHMENT / SEXUALLY ORIENTED BUSINESS LICENSE FEES

Annual Fee	\$3,000
Per partner or corporate officer, director or individual holding 10 percent or more interest in the corporation	\$1,000
Annual Adult Entertainer License Fee	\$1,200

ALCOHOLIC BEVERAGE CONTROL SYSTEM (ABC) PERMITS AND FEES

§ 105-113.77. City malt beverage and wine retail licenses.

Malt Beverage			Wine (Fortified and/or Unfortified)	
Location Number	Off Premises	On & Off Premises	Off Premises	On & Off Premises
1	\$5.00	\$15.00	\$10.00	\$15.00
2	\$5.50	\$16.50	\$11.00	\$16.50

ANIMAL CONTROL DEPARTMENT

Impoundment/Holding Fees*	\$25.00	First Offense/per day holding Charge
	\$40.00	Second Offense/per day holding charge
	\$60.00	Each Subsequent Offense/per day holding charge
Owner surrender of animal	\$ 20.00	

* This **daily** impound/holding fee is charged for any "stray" animal captured or held by the Liberty Police for any given amount of time until released to the animal owner. Payment will be due at time of animal release to the owner. The Town of Liberty is not responsible for impounded/stray animals, licensed or otherwise, and provides no minimum or maximum holding time before transporting animals to the county animal shelter.

Use of Animal Traps

Fee for damage or loss - Small Trap	\$25.00
Fee for damage or loss - Large Trap	\$100.00

Requests for traps may be made by calling the Liberty PD at 622-9053, visiting the PD, or by calling 9-1-1 and requesting a non-emergency animal dispatch. All payments must be made at Liberty Town Hall.

The traps will be delivered to the location, set up and retrieved by a Liberty Police staff member. Traps may be used for not more than one week per request. If trap is damaged or missing at the arranged pick up time and place, the user will be issued an invoice for the cost of the trap as above. Trap may be reissued at the sole discretion of the Chief of Police.

Traps may be issued after hours at the discretion of the Chief of Police.

The Chief of Police reserves the right to refuse issuing traps to individuals who abuse the service or for violations of the policy.

Civil Penalty fees charged for violation of the following dog/pet ordinances

Section 96 Vaccinations	1st Offense	\$ 10.25
	2nd Offense	\$ 25.60
Section 96 Running At Large or Unrestrained or Defecation on public property/property not owned by animal owner	1st Offense	\$ 25.00
	2nd Offense	\$ 50.00
	3rd Offense	\$ 100.00

CEMETERY FEES AND RATES

Plot in Fairview	In-Town Resident	\$ 1,000.00
	Out-of-Town Applicant	\$ 1,200.00
Grave Openings	Regular Plot Preparation	\$ 1,200.00
	Cremation Preparation	\$ 600.00

CIVIL PENALTIES

Civil Penalty fees for failure to acquire proper **ABC permit**

1st Offense	\$ 50.00
2nd Offense	\$ 100.00
3rd Offense	Escalated to criminal offense

Civil Penalty fees for violation of Solid Waste ordinance Chapter 54 Liberty Town Code:	
1st Offense	\$ 50.00
2nd Offense	\$ 100.00
3rd Offense	Escalated to criminal offense
Nuisance Vehicles	
Initial Nuisance Vehicle Survey	\$ 25.00
Second survey of same vehicle	\$ 100.00
Third survey of same vehicle	\$ 250.00

Civil penalty fees for violation of Section 130 not otherwise specified in 130.99:	
1st Offense	\$ 50.00
2nd Offense	\$ 100.00
3rd Offense	\$ 150.00
After 3rd Offense, at discretion of Police Chief may be escalated to criminal offense under NCGS 14.4 Time period for offenses must be within twelve months of first offense.	

Civil penalty fees for traffic and/or parking violations, except as noted below:	
Parking (Each Offense)	\$ 25.00 (Section 71.01 (A)(13),(14),(15), (16)
	\$ 5.00 (Section 71 (A) (1-12); 71.02 - 71.09
Late Ticket Charge	
More than 30 days of issuance	\$ 50.00
More than 60 days of issuance	\$ 100.00

<u>DEVELOPMENT SERVICES DEPARTMENT</u>	
ZONING	
Residential Zoning Compliance	\$ 35.00
Multi-Family (4 dwelling units and less, 3 structures or less)	\$ 150.00
Multi-Family (5 dwelling units and more)	\$ 400.00
Non-residential zoning development(s) (site plan)	\$ 400.00 + \$25/acre
Accessory Structure and/or additions for non-residential	\$ 100.00
Sign	\$ 35.00
Temporary Sign	\$ 20.00
Change of Occupancy	\$ 35.00
Change of Use	\$35.00
Change of Use with site plan review	\$ 275.00
Text Amendment	\$ 300.00
Land Development Plan Amendment	\$300.00
Zoning Compliance Letter	\$ 50.00
SUBDIVISION	
Exempt Subdivision	\$150.00
Minor Subdivision Review (5 lots or less)	\$ 275.00
Major Subdivision Review (6+ lots)	
a. Preliminary Plat Review	\$ 500 + \$10/lot
b. Final Plat Review	\$ 500.00
Recreation Payment in Lieu	\$ 426/lot
COUNCIL REVIEW	
General Use Rezoning	\$ 550.00
Special Use Permit / Conditional Zoning	\$ 575.00

Petition for Variance Board of Adjustment	\$ 500.00
Special Use Permit & Rezoning simultaneously	\$ 750.00
Special Use Permit/Conditional Zoning amendment (major)	\$200.00

<u>FILING FEES (ELECTIONS)</u>	
Mayor	\$20.00
Council	\$10.00

<u>FIRE PREVENTION PERMITS AND FEES</u>	
<p>The following required permits are located in Chapter 1 of the North Carolina Fire Prevention Code listed as mandatory. There may be exceptions to some of the following required operational and/or construction permits-- each application will be evaluated on an individual basis. Issued permits shall be kept on the premises designated therein at all times and shall be readily available for inspection by the fire official.</p>	
<p>Operational Permits:</p> <ol style="list-style-type: none"> 1. Amusement buildings. 2. Carnivals and fairs. 3. Covered mall buildings, for the following: <ol style="list-style-type: none"> a. The placement of retail fixtures and displays, concession equipment, displays of highly combustible goods and similar items in the mall b. The display of liquid- or gas- fired equipment in the mall. c. The use of open-flame or flame-producing equipment. 4. Exhibits and trade shows 5. Explosives: <u>Exception: Fireworks allowed by NC General Statute 14-414</u> 6. Flammable and combustible liquids. 7. Fumigation and thermal insecticide fogging 8. Liquid-or gas-fueled vehicles or equipment in assembly buildings 9. Private fire hydrants 10. Pyrotechnic special effects material 11. Spraying or dipping 12. Temporary membrane structures, tents and canopies 	\$ 25.00 each
<p>Mandatory Construction Permits:</p> <ol style="list-style-type: none"> 1. Automatic fire-extinguishing systems 2. Compressed gases 	\$ 25.00 each

<ul style="list-style-type: none"> 3. Fire alarm and detection systems and related equipment 4. Fire pumps and related equipment 5. Flammable and combustible liquids 6. Hazardous materials 7. Industrial ovens 8. Private fire hydrants 9. Spraying or dipping 10. Standpipe systems 11. Temporary membrane structures, tents and canopies 	
Requested Fire Inspection	\$ 25.00
Annual Inspection and 1 (one) follow-up (30 days between inspections)	No Charge
3rd inspection (30 days between inspection)	\$ 50.00
Any additional inspection (15 days between inspections)	\$ 50.00
Non-Life Safety Violations	\$ 50.00 per violation
Life Safety - Occupancy Violations	\$ 50.00
Life Safety-Locked, Blocked, or Obstructed Exit After 1 (one) Warning	\$ 500.00
Overcrowding	\$ 100 per person over the posted Occupancy Certificate

<u>GENERAL CHARGES</u>	
Copies	\$.25 per page
Fax Copies	\$ 2.00 per fax (limit 10 pages)
Returned Check Fee (Per NCGS 23-3-506)	\$ 25.00
Code of Ordinances, Zoning Ordinance or other Town Publications	\$ 25.00 or \$.25 / page - whichever is greater
Police Reports / Faxes	\$ 2.00 / report or \$.25 / page - whichever is greater
Property Tax Rate	\$.60 cents per \$100.00 valuation
Municipal Vehicle Tax NCGS § 20-97	\$ 5.00 (Collected via Annual Tax Bill)

PARKS & RECREATION FACILITIES

Park Facility Rentals
(Applies to Paul Henry Smith and/or Freedom Parks—See Rental Agreement for additional requirements)

Cleaning Deposit for Parks/Facilities rented (Deposits returned after facilities pass a satisfactory inspection)		\$ 50.00
Baseball Fields	\$ 10.00 / hour	\$ 20.00 / hour with lights
Softball Fields	\$ 10.00 / hour	\$ 20.00 / hour with lights
Basketball Goals	\$ 10.00 / hour	\$ 20.00 / hour with lights
Park Shelter / Farmers' Market	\$ 50.00 / day	
Old Concession Stand - Freedom Park	\$ 55.00 / day	

NOTES:

Our parks are public parks and even though several facilities may be rented at the same time, one person/group may not rent all the like facilities; i.e., cannot rent all ball fields, at any one period.

Once rented, rental fees will not be refunded. In case of cancellation or inclement weather, the renting parties will be given the opportunity to reschedule the event at no additional charge.

Under no circumstances may the renting party use public property for the purpose of making a profit.

Other Recreation Fees

Roy C. Reitzel Center Rental
(See Rental Agreement for additional requirements)

Church and recognized Civic Organizations	\$ 20.00
Clubs / other organizations	\$ 28.00
All other groups - Resident	\$ 57.00
All other groups - Non-Resident	\$ 114.00

New Sign Sponsor	\$ 350.00
Renewal Sign Sponsor	\$ 150.00
Youth Athletics	\$ 20.00 - \$60.00
Concession Items - Various	\$.05 - \$6.00

UTILITY FEE SCHEDULE

IN-TOWN RATES - WATER

First 3,000 gallons	\$ 24.38
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3,001 - 6,000	\$ 5.67 per thousand gallons
6,001 - 25,000	\$ 6.17 per thousand gallons
25,001 and above	\$ 6.60 per thousand gallons

OUT-OF-TOWN RATES - WATER	
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First 3,000 gallons	\$ 48.76
3,001 - 6,000	\$ 11.34 per thousand gallons
6,001 - 25,000	\$ 12.34 per thousand gallons
25,001 and above	\$ 13.20 per thousand gallons

IN-TOWN RATES - WASTEWATER	
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Base	\$ 16.30
First 3,000 gallons	\$ 6.72 per thousand gallons
3,001 - 6,000	\$ 7.15 per thousand gallons
6,001 - 25,000	\$ 7.65 per thousand gallons
25,001 and above	\$ 8.07 per thousand gallons

OUT-OF-TOWN RATES - WASTEWATER	
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Base	\$ 32.60
First 3,000 gallons	\$ 13.44 per thousand gallons
3,001 - 6,000	\$ 14.30 per thousand gallons
6,001 - 25,000	\$ 15.30 per thousand gallons
25,001 and above	\$ 16.14 per thousand gallons

IRRIGATION RATES	
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Irrigation Meter	\$ 300.00
First 3,000 gallons	\$ 24.38
3,001 - 6,000	\$ 5.67 per thousand gallons

6,001 - 25,000	\$ 6.17 per thousand gallons
25,001 and above	\$ 6.60 per thousand gallons

Hydrant Meter Rates	
Base Rate	\$ 50.00
Rate Per 1,000 gallons	\$ 20.00

Utility Deposits:	
In Town Owner or Renter*	\$ 150.00
Out of Town	\$ 300.00
<p>A deposit is required for initial service and may be transferred to another residence during continued service within the service area. If service is disrupted, a separate deposit shall be made. If service is discontinued, the deposit shall be applied to the final bill. If any of the deposit is remaining, it will be returned to the account holder.</p> <p>*Renters must show a lease agreement in order to begin service</p>	

Meter Testing Fee	\$ 200.00 Paid if results are within +/- 2.5% accuracy
Temporary Utility Turn On	\$35 per 7 days

BILLING CYCLE:

Bills are mailed on or about the 20th of each month.

Payment is due by 5:00 PM on the 15th of month following the month bills were issued.

If the 15th falls on a weekend, payment is due by 5:00 PM the following Monday.

If the payment is received after the due date, a late fee of \$7.00 will be assessed.

If the payment is not received by close of business the 5th day of the month following the due date, water will be cut off and a \$45.00 fee for non-payment will be assessed.

For Example: The bill for water usage in April and May is mailed to consumers on May 20th. If payment in full is not received by June 15th (or the following Monday if June 15th is on a weekend), a \$7.00 late fee will be assessed and added to the bill. If the full payment, including the \$7.00 late fee is not then paid by July 5th, service will be discontinued to the customer, or cut off, and a \$45.00 fee for non-payment will be assessed. In order to have service restored, the customer must now pay the usage amount, the late fee and the fee for non-payment.

We encourage consumers to use our online bill pay service that can be found on www.Liberty-NC.com.

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<u>UTILITY PENALTIES</u>	
Late Payment--penalty added to bills received after 15th of month	\$ 7.00
Fee for Non-Payment	\$ 45.00
Fee for After Hours Restoration of Utility Service	\$ 50.00*
Total amount of bill, penalty and fee for non-payment must be paid prior to reconnection. If after hours, the after hour fee will be added to the next bill.	
Water Theft / Meter Tampering	\$ 500.00
<p>The Town of Liberty may employ the full force of the State of North Carolina General Statutes (GS 14-151) to deter water theft. This law permits the Town of Liberty to charge the perpetrator either \$5000.00, or three times the actual losses and damages, whichever is greater. Enforcement measures may include the levying of fines, discontinuation of existing service, removal of existing service connections, demanding full payment of new service charges for reinstatement of service, the recording of liens for unpaid fines and fees, and/or any other measure allowed by law. In extreme cases, deterrence measures may include the filing of criminal charges.</p> <p>It shall be the responsibility of every Town of Liberty employee to be vigilant for instances of water theft. Authority to implement and interpret this policy is delegated to the Town Manager of the Town of Liberty.</p>	
Water and Sewer Tap Fees	
IN-TOWN RATES	
Tap Size	Tap Fee
3/4 - inch (Residential)	\$300 + cost of the tap*
1 - inch and above	\$600 + cost of the tap*

*Cost of Tap will be determined by the Public Works Department and reviewed by the Town Manager. All fees for taps must be paid before taps are completed. Once taps are completed, a meter will be set and water service will begin.

OUT OF TOWN RATES	
Tap Size	Tap Fee
3/4 - inch (Residential)	\$600 + cost of the tap*
1 - inch and above	\$1,200 + cost of the tap*

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*Cost of Tap will be determined by the Public Works Department and reviewed by the Town Manager. All fees for taps must be paid before taps are completed. Once taps are completed, a meter will be set and water service will begin.

WASTEWATER DISCHARGE AT WWTF	
Waste Generated in town	\$45.00 or \$10.00 / gallon whichever is greater
<i>Contractor Dumping--This fee is set up for any septic trucks wanting to dump their waste into our wastewater treatment plant. The plant ORC will be in charge of accepting the waste or not.</i>	

Water and Sewer tap fees shall be paid in accordance with the Fee Schedule for each separate use in a major subdivision. One-half of the total fees shall be paid at the time of approval of the Preliminary Plat, and the remaining one-half at the time of approval from all applicable state agencies. For all other construction, applicable water and sewer tap charges shall be paid prior to the issuance of building permits for the proposed construction.

Payment of tap fees for reserved sewer flow capacity shall be paid at the time of town's approval. If development plans have not been approved and a permit issued by the town within 18 months from the date such capacity is available, the reservation becomes null and void and the town retains the tap fees.

Reserved sewer flow is subject to availability.

<u>SOLID WASTE FEES</u>	
1 Cart	\$17.00 per month
Section 91; Liberty Code of Ordinances This amount is charged for all residential and/or business units qualifying for curbside pickup (churches included) with one container. One additional container may be obtained at \$17.00 per month. The customer should consider contracting for a private dumpster if more than three cans are required.	
Special Collections – with Grapple Truck No Residential/House Hold Trash will be pickup up if trash can be put in Solid Waste Cart	
2 Scoops per week	Free
Each Additional Scoop	\$25.00
1 Dump Truck Load	\$400.00
½ Dump Truck Load	\$240.00
<u>EMPLOYEE / EQUIPMENT FEES</u>	
Mowing Neglected Private Lots	Cost = 150% / Minimum 1.5 hours
Tight Radius - Zero Turn Mower	\$35 / hour per mower
Tractor - Rotary Mower	\$75 / hour per mower
Tractor - Side Arm Mower	\$95 / hour per mower

Manual Labor for Correcting Violations	\$30 / hour per employee
Inspection Fee	\$45 / hour per employee